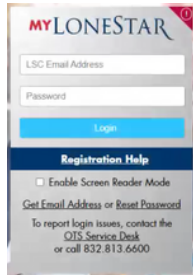


# Submitting Proof of Vaccination through Med+Proctor



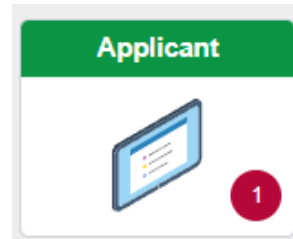
Students enrolled in fully online courses and/or dual credit courses taught at the high school are NOT required to submit documentation.

## Step 1:



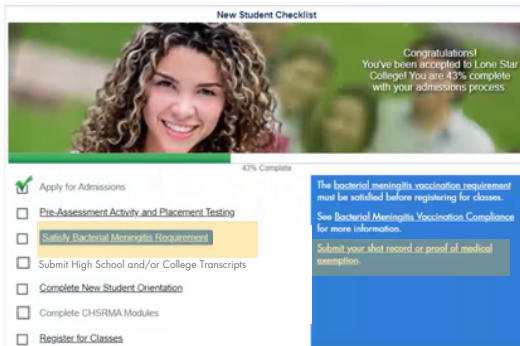
Log in to your MyLoneStar account

## Step 2:



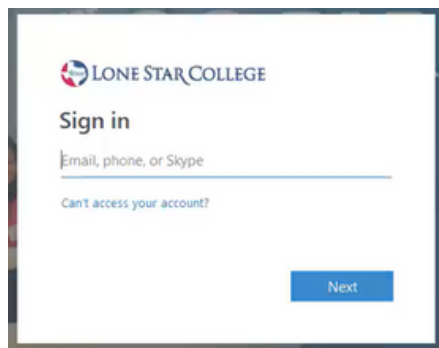
Click on the applicant tile

## Step 3:



Click on "Satisfy Bacterial Meningitis Requirement"  
Then click on "Submit your shot record or proof of medical exemption."

## Step 4:



The first time you connect to Med+Proctor, you may be asked to sign in. Use your same MyLoneStar email/password here.

## Step 5:

Profile

First name \*

Last name \*

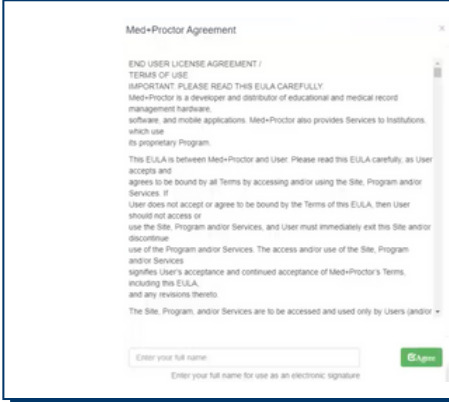
Date of birth \*   
Format mm/dd/yyyy.

Term \*

Student ID \*

Campus Resident? \*

Complete your profile information  
Then click continue



## Step 6:

Read the Med+Proctor Agreement

Type in your full name

Click "Agree"



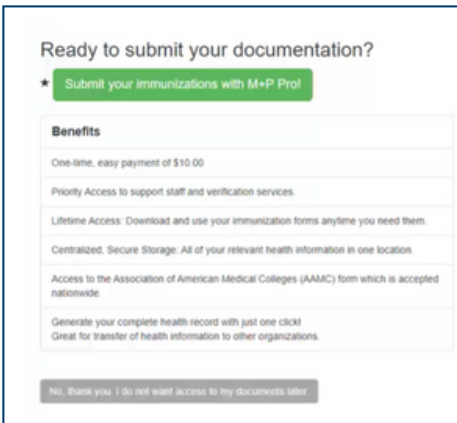
## Step 7:

Click on "Document"



## Step 8:

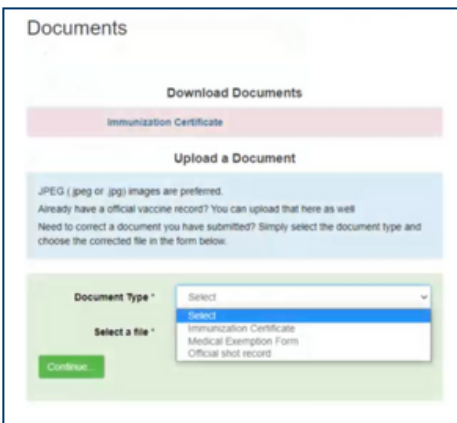
Click on "Documents"



## Step 9:

There is no fee to submit documentation. Students are offered an option for lifetime access to these records through M+P Pro for a one-time payment.

If students are not interested, they may select the "No, thank you" option at the bottom of the page to continue.



## Step 10:

Under Document Type select "Official Shot Record"

Select the file to upload from your computer.

Click Continue

## Important Reminders:

- After submission of documents, students may visit the "Status" page of their Med+Proctor account to request an expedited review of their records. This comes at a fee. The option ensures documents are reviewed within 1 hour during normal business hours.

Accepted shot records must be one of the following:

- A document bearing the signature or stamp of the physician, a designee, or the public health personnel who administered the immunization.
- An official immunization record generated by a state or local health authority.
- An official immunization record from another school, including those from another state.

Shot records must include:

- Student's full legal name as it appears in Lone Star College records.
- Student's complete date of birth.
- The month/day/year (MM/DD/YYYY) vaccination was administered, which must be at least 10 days prior to the first day of term.
- The specific type of vaccination administered (either MenACWY or MPSV4).
- Official physician signature or stamp.